

BRAND CONSULTANT TRAINING AGENDA



HOME HEALTH



HOSPICE



EDUCATIONAL RESOURCES

DAY 1	HOSPICE CoPs
8:30 AM to 9:15 AM	<p>Centers for Medicare & Medicaid Services</p> <ul style="list-style-type: none"> • CMS Certification Process <ul style="list-style-type: none"> » Deemed vs non-deemed » Accrediting Organizations • State licensure • Certificate of Need • CMS 855A • CMS 643 and CMS 417
9:15 AM to 10:00 AM	<p>Establishing policies and procedures</p> <ul style="list-style-type: none"> • Medicare Conditions of Participation <ul style="list-style-type: none"> » State Operations Manual • ACHC requirements • State requirements <ul style="list-style-type: none"> » Hospice regulations » Scope of practice • Best practice • Medicare billing requirements
10:00 AM to 10:15 AM	Break
10:15 AM to 12:00 PM	<p>Required Services Medicare CoPs</p> <p>§418.62 Condition of Participation: Licensed Professional Services</p> <p>§418.70 Condition of Participation: Furnishing of Non-core Services</p> <p>§418.78 Condition of participation: Volunteers</p> <p>§418.76 Condition of Participation: Hospice Aide and Homemaker Services</p> <p>§418.114 Condition of Participation: Personnel Qualifications</p> <p>§418.102 Condition of Participation: Medical Director</p> <ul style="list-style-type: none"> • Required core and non-core services <ul style="list-style-type: none"> » Employee vs contract status » Qualifications and responsibilities <ul style="list-style-type: none"> ◦ Physician services ◦ Nursing services ◦ Social work ◦ Spiritual Care ◦ Bereavement ◦ Dietary ◦ Aide ◦ Homemaker ◦ Therapy ◦ Volunteers

12:00 PM to 1:00 PM	Lunch
1:00 PM to 2:30 PM	<p>Medical Record Requirements</p> <p>§418.52 Condition of Participation: Patient’s Rights</p> <p>§418.54 Condition of Participation: Initial and Comprehensive Assessment of the Patient</p> <p>§418.56 Condition of Participation: Interdisciplinary Group, Care Planning, and Coordination of Services</p> <p>§418.104 Condition of participation: Clinical Records</p> <ul style="list-style-type: none"> • Certification of Terminal Illness/Re-certification of Terminal Illness • Patient Rights and Responsibilities • Election of Hospice Benefit • Initial Assessment • Comprehensive Assessment • Plan of Care • Interdisciplinary Team meetings
2:30 PM to 2:45 PM	Break
2:45 PM to 3:30 PM	<p>Organizational Requirements</p> <p>§418.100 Condition of Participation: Organization and Administration of Services</p> <p>§418.116 Condition of Participation: Compliance with Federal, State, and Local Laws and Regulations Related to the Health and Safety of Patients</p> <p>§418.58 Condition of Participation: Quality Assessment and Performance Improvement</p> <p>§418.113, Condition of Participation: Emergency Preparedness</p> <ul style="list-style-type: none"> • Administrator • Clinical leadership • Governing body • Quality Assessment Performance Improvement
3:30 PM to 5:00 PM	<p>Required Levels of care and services</p> <p>§418.106 Condition of Participation: Drugs and Biologicals, Medical Supplies, and Durable Medical Equipment</p> <p>§418.108 Condition of Participation: Short-term Inpatient Care</p> <p>§418.112 Condition of Participation: Hospices that Provide Hospice Care to Residents of a SNF/NF or ICF/IID</p> <ul style="list-style-type: none"> • Routine <ul style="list-style-type: none"> » Home » Skilled facilities » Assisted living » Group home • Short-term inpatient for pain and symptom management <ul style="list-style-type: none"> » Contracted with appropriate facility • Respite <ul style="list-style-type: none"> » Contracted with appropriate facility • Continuous Care <p>Provided primarily by hospice employees</p>

DAY 2	ACHC SURVEY PROCESS
8:30 AM to 9:00 AM	Application Process
9:00 AM to 10:00 AM	Survey process
10:00 AM to 10:15 AM	Break
10:15 AM to 11:00 AM	Developing an approved Plan of Correction
11:00 AM to 12:00 PM	Utilizing the ACHC Accreditation Guide to Success
12:00 PM to 1:00 PM	Lunch
1:00 PM to 4:30 PM	Focus on compliance with the ACHC requirements that go above-and-beyond the Medicare CoPs
DAY 3	HOME HEALTH CoPs
8:30 AM to 9:15 AM	Centers for Medicare & Medicaid Services <ul style="list-style-type: none"> • CMS Certification Process <ul style="list-style-type: none"> » Deemed vs non-deemed » Accrediting Organizations • State licensure • Certificate of Need • CMS 855A • CMS 1572 • OASIS • Skilled services
9:15 AM to 10:00 AM	Establishing policies and procedures <ul style="list-style-type: none"> • Medicare Conditions of Participation <ul style="list-style-type: none"> » State Operations Manual • ACHC requirements • State requirements <ul style="list-style-type: none"> » Home Health regulations » Scope of practice • Best practice • Medicare billing requirements
10:00 AM to 10:15 AM	Break

<p>10:15 AM to 12:00 PM</p>	<p>Required Services Medicare CoPs §484.75 Condition of participation: Skilled professional services §484.80 Condition of participation: Home health aide services §484.115 Condition of participation: Personnel qualifications</p>
<p>12:00 PM to 1:00 PM</p>	<p>Lunch</p>
<p>1:00 PM to 2:30 PM</p>	<p>Medical Record Requirements §484.45 Condition of participation: Reporting OASIS information §484.50 Condition of participation: Patient rights §484.55 Condition of participation: Comprehensive assessment of patients §484.60 Condition of participation: Care planning, coordination of services, and quality of care §484.110 Condition of participation: Clinical records</p>
<p>2:30 PM to 3:00 PM</p>	<p>Break</p>
<p>3:00 PM to 5:00 PM</p>	<p>§484.65 Condition of participation: Quality assessment and performance improvement (QAPI) §484.70 Condition of participation: Infection prevention and control §484.100 Condition of participation: Compliance with Federal, State, and local laws and regulations related to the health and safety of patients §484.102 Condition of participation: Emergency preparedness §484.105 Condition of participation: Organization and administration of services</p>